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Preparing a Farm or Facility Map

This document provides guidance on how to prepare a farm or facility map to meet the requirements for organic certification.

Farm Maps

Primary producer operations seeking organic certification must provide a detailed farm/production unit map (or maps) as part of their application. This can be based on an aerial photograph, cadastral map, or hand-drawn map, as long as it can be clearly read and understood. Please use the checklist below to ensure that you have included all required information on your farm map:

 □ Farm name and address. □ Farm borders/boundaries. □ Borders/boundaries for all organic, in-conversion and conventional fields. □ Field names/numbers. □ Field size (ha). □ Neighbouring land use. □ Buffer zones, if applicable. □ Slopes, if applicable. □ Landmarks such as buildings, farm or public roads, railroad tracks, etc. □ Windbreaks, hedgerows or woodlands.
Additional requirements for ruminant livestock producers:
 □ Location, size and identification of pastures. □ Feeding areas, if applicable. □ Location and types of permanent fences. □ Location and source of water and shade. □ Location of quarantine paddocks.
Additional requirements for applicants for EU certification:
☐ Cardinal directions. ☐ Geo-location of farm.
Facility Maps
Processing or handling operations seeking organic certification must provide a detailed facility map as part of their application, unless no physical handling of product occurs (e.g., brokers/traders). This requirement also applies to producer operations that have an on-farm processing or handling facility. Please use the checklist below to ensure that you have included all required information on your facility map:
 ☐ Facility name and address. ☐ Storage areas for organic and non-organic products, including ingredient, packaging material, in-process, and finished product storage. ☐ Processing areas and equipment for organic products. ☐ Location of pest control measures such as rodent bait stations. ☐ Any other significant site features related to the processing or handling of organic products.
Additional requirements for applicants for EU certification:
 □ Cardinal directions. □ Geo-location of facility. □ Size of facility (m²).