

# Preparing a Farm or Facility Map

This document provides guidance on how to prepare a farm or facility map to meet the requirements for organic certification.

## Farm Maps

Primary producer operations seeking organic certification must provide a detailed farm/production unit map (or maps) as part of their application. This can be based on an aerial photograph, cadastral map, or hand-drawn map, as long as it can be clearly read and understood. Please use the checklist below to ensure that you have included all required information on your farm map:

- Farm name and address.
- Farm borders/boundaries.
- Borders/boundaries for all organic, in-conversion and conventional fields.
- Field names/numbers.
- Field size (ha).
- Neighbouring land use.
- Buffer zones, if applicable.
- Slopes, if applicable.
- Landmarks such as buildings, farm or public roads, railroad tracks, etc.
- Windbreaks, hedgerows or woodlands.

### Additional requirements for **ruminant livestock producers**:

- Location, size and identification of pastures.
- Feeding areas, if applicable.
- Location and types of permanent fences.
- Location and source of water and shade.
- Location of quarantine paddocks.

### Additional requirements for applicants for **EU certification**:

- Cardinal directions.
- Geo-location of farm.

## Facility Maps

Processing or handling operations seeking organic certification must provide a detailed facility map as part of their application, unless no physical handling of product occurs (e.g., brokers/traders). This requirement also applies to producer operations that have an on-farm processing or handling facility. Please use the checklist below to ensure that you have included all required information on your facility map:

- Facility name and address.
- Storage areas for organic and non-organic products, including ingredient, packaging material, in-process, and finished product storage.
- Processing areas and equipment for organic products.
- Location of pest control measures such as rodent bait stations.
- Any other significant site features related to the processing or handling of organic products.

### Additional requirements for applicants for **EU certification**:

- Cardinal directions.
- Geo-location of facility.
- Size of facility (m<sup>2</sup>).